**OFA XWG Meeting Minutes**

**August 4, 2016**

**11am Mountain**

1. Roll Call:

Board Members:

Intel / Jim Pappas

Jump Trading / Christoph Lameter

LANL / Susan Coulter

NetApp / David Dale

Oak Ridge / Scott Atchley

Oracle / David Brean

Sandia / Chris Beggio

Unisys / Bill Weber

Also present:

OFA / Jim Ryan

LANL / Parks Fields

Mellanox / Bill Lee

Intel / Woody Woodruff

1. Approval of minutes from last XWG meeting (7/14)
   * Tabled until 8/11
2. Old Business:
   * Dual License status
     + Everything at LANL is approved for kernel developer and LANL awaiting feedback and approval from Christoph Lemeter and others
     + Resource from LANL for kernel development is available
     + RDMA group will be contracted around 20th of August to determine why NVMe code matters to OFA
   * Bylaws
     + Sometime in August this will be addressed in detail
     + Paul – on track and progress has been made made
     + Five or six categories of interest to be looked at
   * TAC – Diego taking over as chair and email list moderator
     + Jim Pappas is looking for co-chair
     + We need to review the purpose and value of weekly meetings
     + The TAC needs to regroup
   * Executive Director funding
     + Phone conversation occurred between Susan Coulter and John Mitchell / Attorney
     + No problem as long as Intel does not earmark the money for ED position specifically
     + Contract states that Intel is paying for special projects within OFA
     + Jim Pappas approved PO and it states the language Susan sent in and PO is up to $35000
   1. Training materials
   * Presentation forthcoming this meeting (need URL)
   * Training material should include work done in OFV related to extending verbs
   * Some consumers would be using this in classified environments
   * Licensing to organizations or individuals, and what are the issues
   * Email forthcoming to OFA and OFAPlus lists to answer questions and make progress
3. New Business
   1. Budget and financial status
      * Bill Lee gained detail on OFA financials
      * Linux foundation has reformatted financials
      * Bill has computed expense and revenue estimates through June
      * OFA is on track to break even or maintain a slight reserve
      * Stay on track with marketing and plugfest expenses
      * Includes payroll for ED position and revenue from Intel
      * Invoices will go out to members in November for payment in December to January
      * Huawei is in arears and is not responsive
      * Lenovo, Mercury, and SGI non-responsive
      * Policy in bylaws regarding non-payment states company has set-aside during non-payment period
      * We should add this issue to bylaws update
   2. RDMA summit in Santa Fe / Linux Foundation
      * Christoph is working on RDMA focus meeting
      * Developers want to reconvene for another RDMA summit meeting
      * Kernel developers and RDMA technologists in attendance
      * Targeting first week in November for conference
      * Will this remain by invitation only?
      * Not known how potential attendees will be invited
      * Andrew / LANL developer and Susan Coulter to request invitation
      * Sean Hefty and Ira Weiny from Intel to be invited
      * List to be provided to Christoph for potential invitees
      * Dual licensing issue due to integration of kernel stack and Infiniband driver code
   3. Location for annual conference
      * Bill Lee proposal for Portland as potential location
      * Spreadsheet sent with comparison between Portland and Monterey
      * Attendees will increase in number
      * Government rate of $151 in Portland Broadway Hilton
      * We can adjust quality and quantity of food to adjust registration cost
      * Registration fees in 2015 were $675 full / 595 early-bird
      * Effort to expand sponsorships to reduce registration cost
      * Criteria includes attractiveness, walkability to sights and services from hotel, and distance to major airport
      * Second half of March 2017 for potential date range
      * We will attempt to avoid the first and fourth week of April due to Israeli holidays
      * LUG organizers are working with us to eliminate overlap in dates
      * Date for LUG is published and is in June
      * Move forward with dates to start call for presentations
      * VTM will organize and coordinate the conference again
   4. Updating <https://www.openfabrics.org/index.php/openfabrics-software.html>
      * Shall we task the TAC with redesign of software diagram?
      * The larger issue is that the OFA portal and content and organization needs to be revisited and completed
      * Specifically address the identity of the OFA
   5. Web calendar <https://www.openfabrics.org/index.php/ofa-calendar.html>
      * This is an effort to centralize calendar
      * Working group chairs should not be burdened with additional work to manage scheduling of group meetings
      * There are fundamentally two kinds of meetings: public and private
      * Private meetings: MWG, TAC, XWG, board; the portal site explains how to request an invite to private meetings
      * Public meetings (all others) should be on calendar with all meeting information
      * Public groups should be more transparent to encourage participation by those who do not have direct access to dates and times
      * Announcement of calendar forthcoming

Meeting adjourned