

Hello OFA MWG,

Below is a summary of our last MWG call. Please let us know if you have any questions.

Thanks,  
Allison

**Attendees:**

Ken Strandberg, Catlow Communications  
Paul Grun, HPE  
Divya Kolar, Intel  
Jim Ryan, OpenFabrics Alliance  
Allison Barry, Nereus  
Trisha Newell, VTM Events

**Agenda**

- Events
  - OFA Workshop 2020
    - VTM Events Update
      - Confirm preferred month for rescheduled Workshop
        - **AR: VTM Events** to confirm available dates in September and October; determine if Workshop can be moved to June if travel restrictions lessen
    - Budget
      - OFA owes 100% of cancellation fees that can be applied to rebooked event: \$34,735
        - Rebooked event will have to fall within one calendar year of scheduled start date
      - VTM and Nereus fees
        - VTM event charging 75% of \$11,750 (\$8,812.50)
        - Nereus charging 25% (\$937.50)
      - insideHPC
        - insideHPC to honor current contract for rescheduled event
          - Option for live streaming. Costs would be \$4,500 plus travel expenses
        - Videographer to use \$750 flight credit towards rebooked event flights
      - LF refund fees
        - Confirmed LF charges are \$20.46 per transaction
        - **AR: Nereus** to update Workshop budget once all fees are confirmed
    - Sponsorships
      - Intel and Amazon to keep sponsorships
        - Amazon lanyards in Nereus offices
    - Communications
      - Registration refunds email – distributed 3/12
        - **AR: Nereus** to update website with refund information
      - **AR: Nereus** to draft communication on rescheduled Workshop dates

- Blog
  - Upcoming blogs
    - Rescheduled Workshop Announcement
      - **AR: Nereus** to draft press release and blog once dates are confirmed
- Opens
  - **AR: Nereus** to updated MWG call next week to Tuesday 3/17