

## OFA MWG Meeting Minutes – 9/17/2020

### Attendees:

Divya Kolar, Intel  
Jim Ryan, OpenFabrics Alliance  
Doug Ledford, Red Hat  
Allison Barry, Nereus

### Minutes

- Events
  - OFA Workshop 2021
    - Schedule Snapshot
      - [August/September] Select TPC Chair and Schedule First TPC Meeting in August (32w)
      - [October 13] Build Initial Workshop Topic Categories for OFA Community Review (22w)
      - [November 3] Finalize Workshop Categories, Session Formats, Collaborative Activities (19w)
      - [November 10] Announce Call for Sessions and EB Registration (18w)
      - [December 4] Secure Keynote Speaker (optional), Define Tutorials (15w)
      - [January 22] Close Call for Sessions, Announce Extension (8w)
      - [January 29] Close Extended Call for Sessions (7w)
      - [February 1] Speaker Selections Due to MWG (6w)
      - [February 3] Distribute Speaker Acceptances (6w)
      - [February 9] Sponsorships Due (5w)
      - [February 22] Finalize Agenda (3w)
        - \*Suggest Feb 8 (5w) or Feb 15 (4w)
      - [February 23] Close EB Registration (3w)
      - [March 16-18] OFA Workshop 2021
    - Call for TPC Members
      - Kick off meeting tentatively planned for September
      - **AR: Jim** reaching out to previous TPC members to gauge interest in participating in 2021 Workshop TPC
    - Virtual Option
      - **AR: MWG** to put a motion to the XWG to convert 2021 Workshop to virtual event
      - **AR: Divya** and **Jim** to review 2020 Virtual Workshop budget to estimate possible attendee fees for 2021 Virtual Workshop
      - **AR: Nereus** to work with **VTM Events** on transferring 2021 Blackwell Inn contract to 2022
  - FSDP Introduction
    - Date/Time proposal:
      - October 13 at 10AM PT

- Communications
      - Save the Date (eBlast, Blog)
      - Webinar webpage
        - **AR: Nereus** to distribute eBlast and post blog/website copy to OFA website
    - Logistics:
      - Webex Events (same style as virtual WS)
    - Speakers
      - Tatyana and Doug
  - Website Updates
    - Working Group Overviews being updated
    - **AR: Nereus** implementing updates for Industry Alliances highlights
  - Bylaws and IPR Review
    - eBlast distributed 9/9
      - **AR: Nereus** to develop and distribute deadline extension eBlast
      - **AR: Nereus** to confirm Paul's new address is included in OFA mailing lists
  - Blog
    - Upcoming blogs
      - FSDP WG / Intro Webinar Highlight
        - **AR: Nereus**
      - Gen-Z / OFA MOU / OFMF WG – TBD
        - On hold
  - Opens
    - Next meeting – Thursday, October 1 @ 1pm PT