

## OFA MWG Meeting - 20221206

### Attendees:

Phil Cayton, Intel  
Raghu Raja, Enfabrica  
Michael Aguilar, Sandia  
Joe Balich, Nereus

### Minutes:

- OFA Workshop 2023 – April 11-13, 2023
  - Workback Schedule Snapshot:
    - ~~[August 1] Schedule First TPC Meeting in August (36w)~~
    - ~~[September 27] Determine Workshop Categories (28w)~~
    - ~~[October 4] Announce Call for Sessions and EB Registration (27w)~~
    - [December 6] Secure Keynote Speaker / Announce Special Onsite Activities (18w)
    - [January 24] Close Call for Sessions, Announce Extension (11w)
    - [January 31] Close Extended Call for Sessions (10w)
    - [February 7] Speaker Selections Due to MWG (9w)
    - [February 14] Distribute Speaker Acceptances (8w)
    - [March 7] Sponsorships Due (5w)
    - [March 7] Finalize Agenda (5w)
    - [March 21] Close EB Registration (3w)
    - [April 11-13] OFA Workshop 2023
  - Travel restriction concerns
    - Group discussed industry wide cutbacks to travel budgets, including from a significant portion of our likely speakers/attendees
    - Debated pros/cons to staying the course, trying hybrid, or moving to fully virtual and exploring other in-person opportunities for 2023 to facilitate community networking/hands-on trainings.
      - MWG ultimately decided to recommend moving to fully virtual for the OFA Workshop 2023 and foregoing an extension of the agreement with the Blackwell Inn.
    - **AR: Michael** took the action to flag the fully virtual recommendation to Doug and John.
  - Demo Tables
    - VTM Events confirming options/logistics for # of demo tables in foyer
  - Sponsorships
    - Sponsorship Flyer – attached
  - Steering Committee
    - Approaching keynotes to gauge interest/availability
    - OSC Tour Opportunity
      - Joe working with Hari to confirm high-level details
- Events
  - Chiplet Summit and SmartNIC Summit

- Group discussed the value of sponsoring either event and agreed that the SmartNIC Summit aligns best with the OFA.
  - **AR: Phil** to flag our interest in sponsoring the SmartNIC Summit to Chuck.
- Opens
  - Next Meeting – Tuesday, December 20 @ 11AM PT