

Hello OFA MWG,

Below is a summary of our last MWG call. Please let us know if you have any questions.

Thanks,  
Allison

**Attendees:**

Paul Grun, HPE  
Divya Kolar, Intel  
Jim Ryan, OpenFabrics Alliance  
Allison Barry, Nereus

**Agenda**

- Events
  - OFA Workshop 2020
    - Updated Workback Schedule – attached
      - Schedule Snapshot
        - ~~[August 1] Select TPC Chair and Schedule First TPC Meeting in August (33w)~~
        - ~~[October 15] Build Initial Workshop Topic Categories for OFA Community Review (22w)~~
        - ~~[November 5] Finalize Workshop Categories, Session Formats, Collaborative Activities (19w)~~
        - ~~[November 12] Announce Call for Sessions and EB Registration (18w)~~
        - [December 6] Secure Keynote Speaker, **Define Tutorials** (15w)
        - [January 17] Close Call for Sessions, Announce Extension (8w)
        - [January 24] Close Extended Call for Sessions (7w)
        - [January 31] Speaker Selections Due to MWG (6w)
        - [February 3] Distribute Speaker Acceptances (6w)
        - [February 11] Sponsorships Due (5w)
        - [February 24] Finalize Agenda (3w)
          - \*Suggest Feb 10 (4w) or Feb 17 (5w)
        - [February 25] Close EB Registration (3w)
        - [March 17-19] OFA Workshop 2020
      - TPC Update
        - Next deliverable – Secure Keynote Speaker, Define Tutorials [December 6]
          - Divya drafted tutorials/training overview for TPC review
            - **AR: Paul** to review tutorials overview and provide feedback
            - **AR: Nereus** to leverage overviews for promotional materials once finalized by TPC, including list of materials attendees will need to participate
            - To leverage for insideHPC article
              - Targeting publication by January 25 (one month prior to EB Reg Deadline)

- Speaker Tracker
    - **AR: Nereus** to track speaker proposal information and accepted status for MWG
    - Either Divya or Nereus team member to attend TPC meetings to keep Workshop logistics team up to date in the coming months
  - SNIA
    - Added event to their Event Calendar and newsletter
    - Continue open line of communication
  - Communications
    - CFS Reminder - Distributed on 12/17
    - Call for Sessions One Week Reminder – 1/10
    - Call for Sessions Extension – 1/17
  - Sponsorships Update
    - **AR: Nereus** to update OFA Workshop 2020 budget with Intel sponsorship and await more details on additional sponsorships
  - Agenda Setting
    - Skeleton Agenda – attached
    - Updated based on initial review/feedback
- OFIWG / DMTF Joint Meeting
  - Meeting was productive and additional details to come
- Blog
  - Call for Sessions One Week Reminder
    - **AR: Nereus** to draft and post 1/10
  - Keynote / Tutorials Highlight
    - Awaiting confirmed details
    - To use as the basis of the insideHPC contributed article
  - ONUG Webinar Highlight
    - Awaiting confirmed details
  - SNIA/OFA RPM Efforts
    - On hold until this gets more traction
- Webinar
  - ONUG
    - Webinar content review process ongoing
    - Scheduling TBD
    - **AR: Divya** to reach out and confirm timing
- Opens
  - None

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